

American Association of Biological Anthropologists
2025-2026 Secretary's Report
March 3, 2026

The responsibilities of the AABA Secretary include maintaining association records, taking and distributing minutes of Executive Committee meetings, and compiling annual reports into the Annual Proceedings issue published in AJBA. The AABA Secretary currently co-chairs the Web & Communications Committee which oversees maintenance of and content on bioanth.org and distribution of relevant association information through AABA social media channels.

Maintenance of association records

In 2025-2026, we continued to implement the use of the bioanth.org Google Workspace. AABA committees were invited to create accounts in the Workspace to house email accounts and Google Drive space for committee records.

Web & Communications Committee

This year, the Web & Communications Committee (Kristi Lewton, Jennifer Raff, Ed Hagen, and Brian Wood) added a co-chair, Jennifer Raff. Co-Chair Lewton handled maintenance of the AABA website, AABA Google Workspace, and associated technological accounts. Co-Chair Raff managed the AABA social media accounts.

The Web & Communications Committee was tasked with updating the 2019 AABA Social Media Guidelines and preparing new recommendations. The committee reviewed existing documents and drafted the new recommendations during calendar year 2025. The goals and recommendations are based on the AABA Mission. The recommendations of the Web & Communications Committee were approved by the AABA Executive Committee in December 2025.

For the past several years it has been the responsibility of the AABA Secretary to post on the AABA social media accounts. These posts have generally been limited to AABA news (e.g., annual meeting deadlines, award deadlines, webinar announcements). In December 2025, Web and Communication Committee Co-Chair Jenny Raff assumed responsibility for posting on the AABA social media accounts.

Submitted by: Kristi Lewton